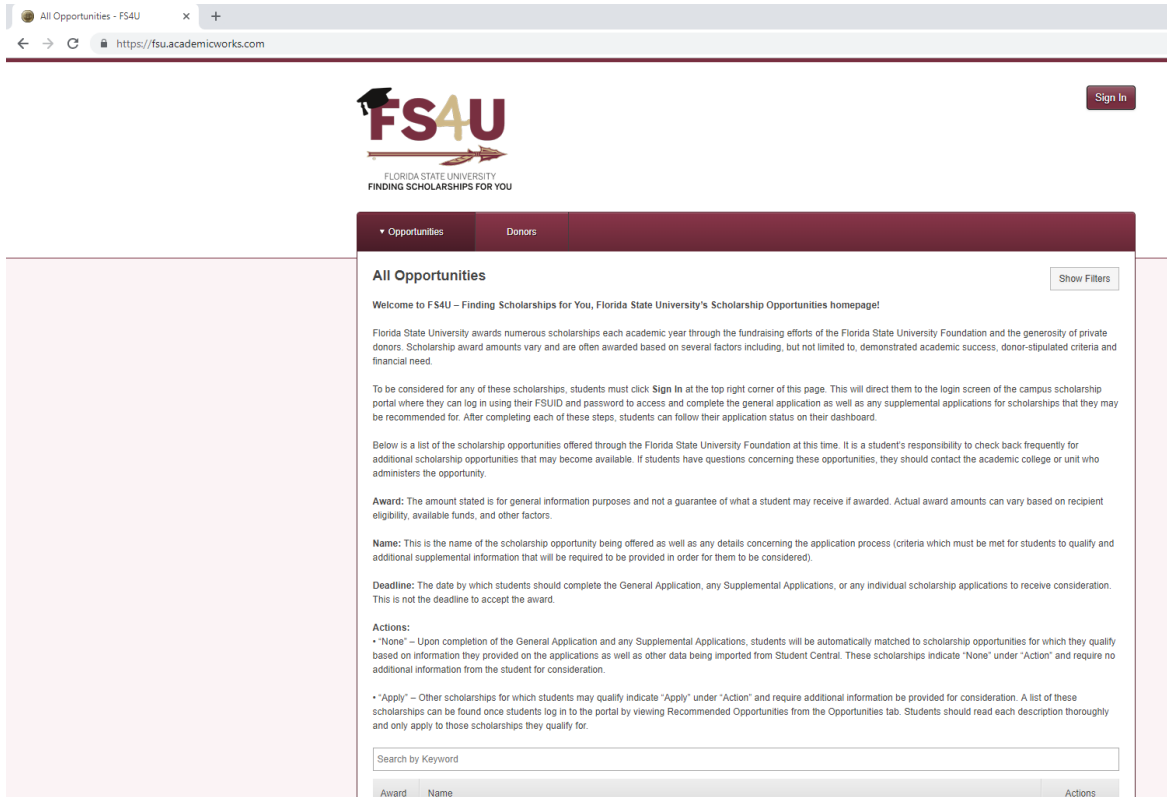


FS4U – Finding Scholarships for You

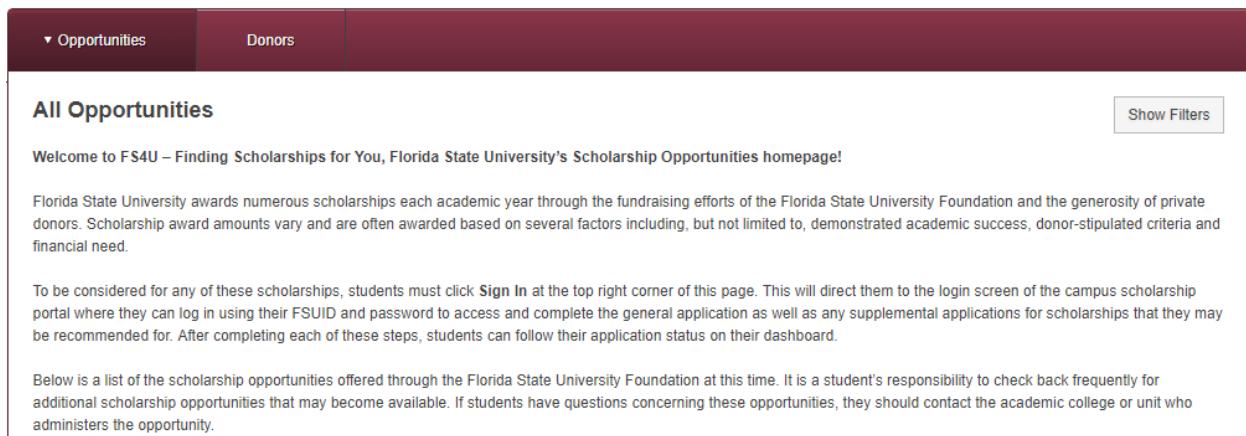
Florida State University's Source for Foundation Scholarships

Student/Applicant Login Instructions

To access the scholarship portal, visit the FS4U website at <https://fsu.academicworks.com/>. Student applicants are loaded into the system automatically via a data import from Student Central once the student has registered and received a unique EMPLID number.



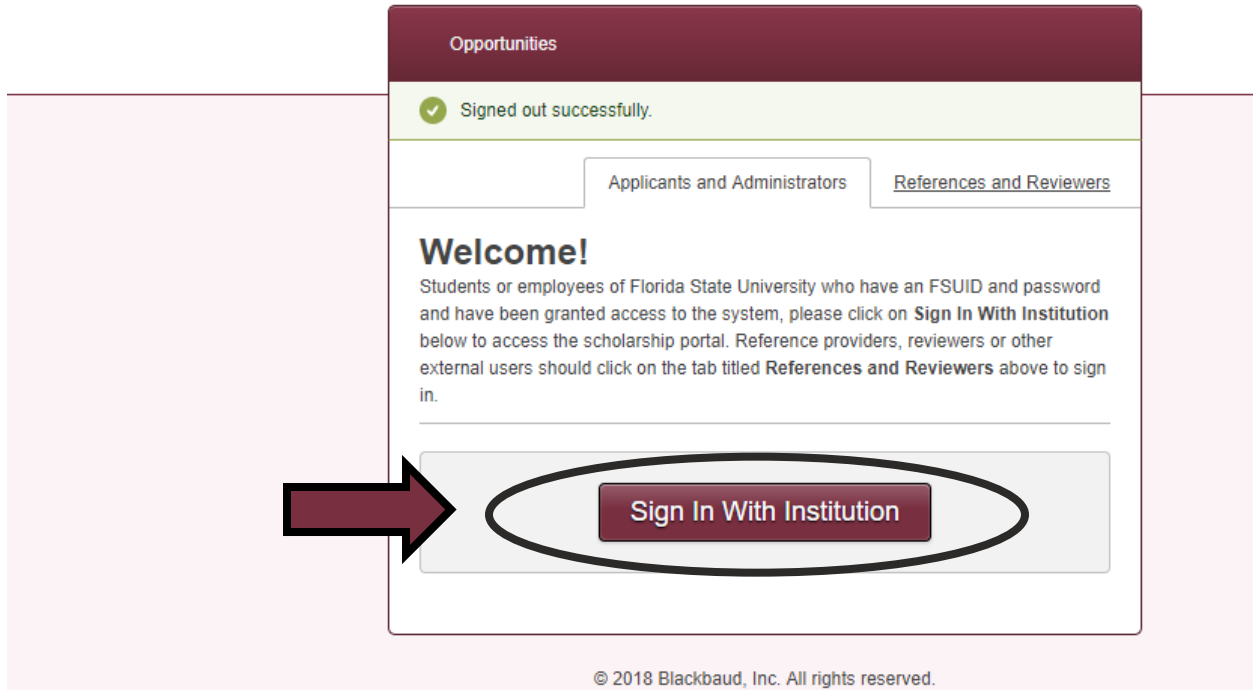
Click “Sign In” in the upper right corner of the page.



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Florida State University's Source for Foundation Scholarships

Click “**Sign In With Institution**” in the center of the page.



Opportunities

✓ Signed out successfully.

Applicants and Administrators [References and Reviewers](#)

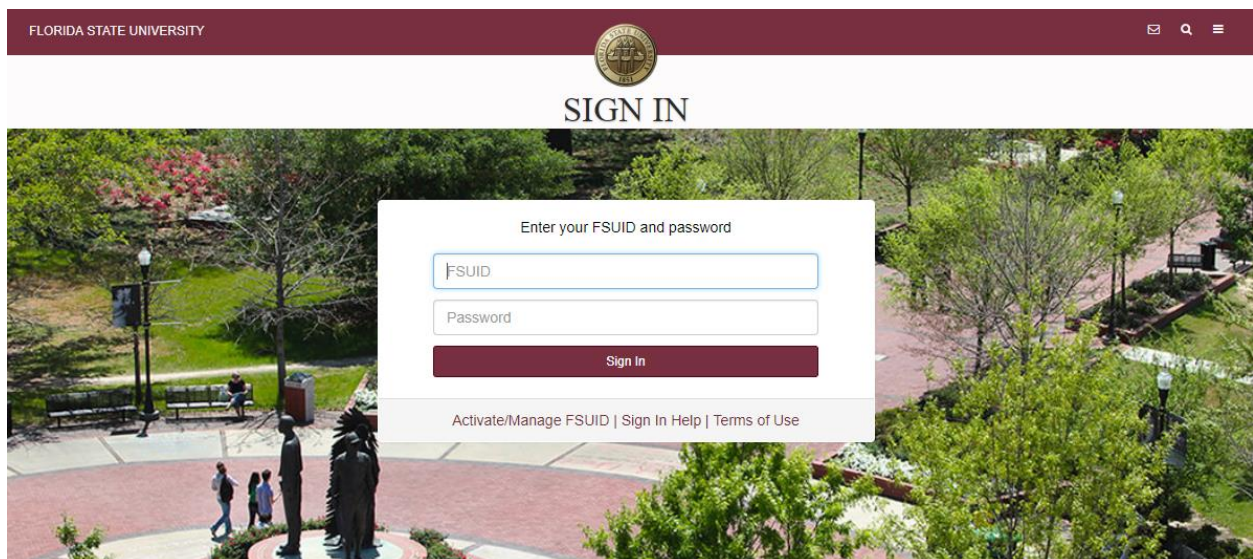
Welcome!

Students or employees of Florida State University who have an FSUID and password and have been granted access to the system, please click on **Sign In With Institution** below to access the scholarship portal. Reference providers, reviewers or other external users should click on the tab titled **References and Reviewers** above to sign in.

Sign In With Institution

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Enter your FSUID and password and click “**Sign In**”. If you forgot your password or need to activate your FSUID, click “**Activate/Manage FSUID**” for assistance. Once logged in, students will be directed to their landing page.



FLORIDA STATE UNIVERSITY

SIGN IN

Enter your FSUID and password

FSUID

Password

Sign In

[Activate/Manage FSUID](#) | [Sign In Help](#) | [Terms of Use](#)

FS4U – Finding Scholarships for You

Florida State University’s Source for Foundation Scholarships

General Application/Dashboard Instructions

The first time students log in, they will land on the “**General Application**”. The General Application should be completed by each student who wishes to be considered for a Foundation issued scholarship. It contains several additional questions that may further qualify applicants to certain scholarships and also enables students the ability to provide more information to scholarship committees regarding their involvement or participation in Clubs/Organizations, Leadership, Honors/Awards, Community Service and Employment. Questions marked with an asterisk (*) are required. Students who complete the General Application can choose “**Save and Keep Editing**” at the bottom right to come back at a later date to finish the application or complete it now and choose “**Finish and Submit**”.



The screenshot shows the FS4U dashboard with a dark red header. The navigation menu includes 'My Applications', 'Opportunities', 'Donors', and a user profile for 'Mary Ann Parks'. The 'Application Progress' section on the left shows a progress bar with a red circle next to 'General Application', which is circled in black with an arrow pointing to it. The main content area contains instructions for the General Application, including a note about required fields marked with an asterisk. At the bottom right, there are two buttons: 'Save and Keep Editing' and 'Finish and Submit'. A large red arrow points from the 'Finish and Submit' button back to the 'General Application' progress bar, with the text 'Come back later' written inside the arrow.



FS4U – Finding Scholarships for You

Florida State University's Source for Foundation Scholarships

Once the General Application has been completed, students may be recommended to other applications required for a specific academic college or unit as well as other scholarship opportunities based on their student profile, all of which are voluntary and require supplemental questions be answered or additional information be provided to determine their eligibility. Applicants will automatically be matched to scholarship opportunities based on self-reported information provided on the applications or supplemental questions as well as imported data from their student record in Student Central.



My Applications ▾ Opportunities Donors ▾ Kristi Clary

Application Progress

- ✓ General Application
- Other Recommended Opportunities ⓘ

Recommended Opportunities

Show Filters

PLEASE NOTE: Based on your General Application, below are scholarships for which you may be eligible. Keep in mind that "Recommended" does not constitute qualified. The system will identify you from your student record and match you to potential opportunities. Further review of each opportunity will be necessary to ascertain if you meet all requirements. Next to each recommended opportunity, click "Apply" to review additional criteria and questions. If you are qualified, answer questions specific to each recommended scholarship, then click "Finish and Submit."

Search by Keyword

Award	Name	Actions
Varies	<u>Dot Tucker Endowed Scholarship Fund</u> Recipient must be a student preferably from the Canal Point, Pahokee and Belle Glade areas of Palm Beach County, FL. One of the purposes of this...	Apply by 03/28/2019
Varies	<u>FSU-NYC September 11 Scholarship Fund</u> Recipient must be a student who is a relative or a direct descendant of an individual, first responder, police officer, firefighter, medical rescue...	Apply by 07/31/2019
Varies	<u>Mathis Endowed Fund</u> Recipient must be a student who demonstrates financial need. First preference will be given to a student from Taylor County, FL. Second preference...	Apply by 03/28/2019
Varies	<u>Campus Recreation Service Award in Honor of Alicia A. Crew</u> Recipient must be a student active in Campus Recreation who has demonstrated outstanding leadership in Campus Recreation. Preference will be given...	Apply by 06/30/2019
\$1,000	<u>Dr. Mary L. Pankowski Returning Student Endowment Fund Scholarship</u> Recipient must be a returning student aged 23 or older.	Apply by 03/01/2019

FS4U – Finding Scholarships for You

Florida State University’s Source for Foundation Scholarships

Conditional applications work similar to the General Application in that applicants select the bullet to the left and answer the required questions. Students can also click **“Apply”** to review the requirements of specific opportunities to determine their eligibility and decide whether or not to apply by answering or providing the additional information.



My Applications ▾ Opportunities Donors ▾ Kristi Clary

Application Progress

- General Application
- Other Recommended Opportunities

Recommended Opportunities

Show Filters

PLEASE NOTE: Based on your General Application, below are scholarships for which you may be eligible. Keep in mind that “Recommended” does not constitute qualified. The system will identify you from your student record and match you to potential opportunities. Further review of each opportunity will be necessary to ascertain if you meet all requirements. Next to each recommended opportunity, click “Apply” to review additional criteria and questions. If you are qualified, answer questions specific to each recommended scholarship, then click “Finish and Submit.”

Search by Keyword

Award	Name	Actions
Varies	Dot Tucker Endowed Scholarship Fund Recipient must be a student preferably from the Canal Point, Pahokee areas of Palm Beach County, FL. One of the purposes of this...	Apply by 03/28/2019

My Applications ▾ Opportunities Donors ▾ Kristi Clary

Dot Tucker Endowed Scholarship Fund

Description

Recipient must be a student preferably from the Canal Point, Pahokee and Belle Glade areas of Palm Beach County, FL. One of the purposes of this...

Deadline

03/28/2019

Category

New

Supporting Documents

- Applicant Record
- Profile

You can save your application at any time by clicking **Save and Keep Editing** at the bottom of the form. Once you have completed your application and are ready to submit, click **Finish and Submit**.

Note: Required fields are marked with an asterisk.

Application Questions

* Are you from the Canal Point, Pahokee or Belle Glade area of Palm Beach county?

Yes

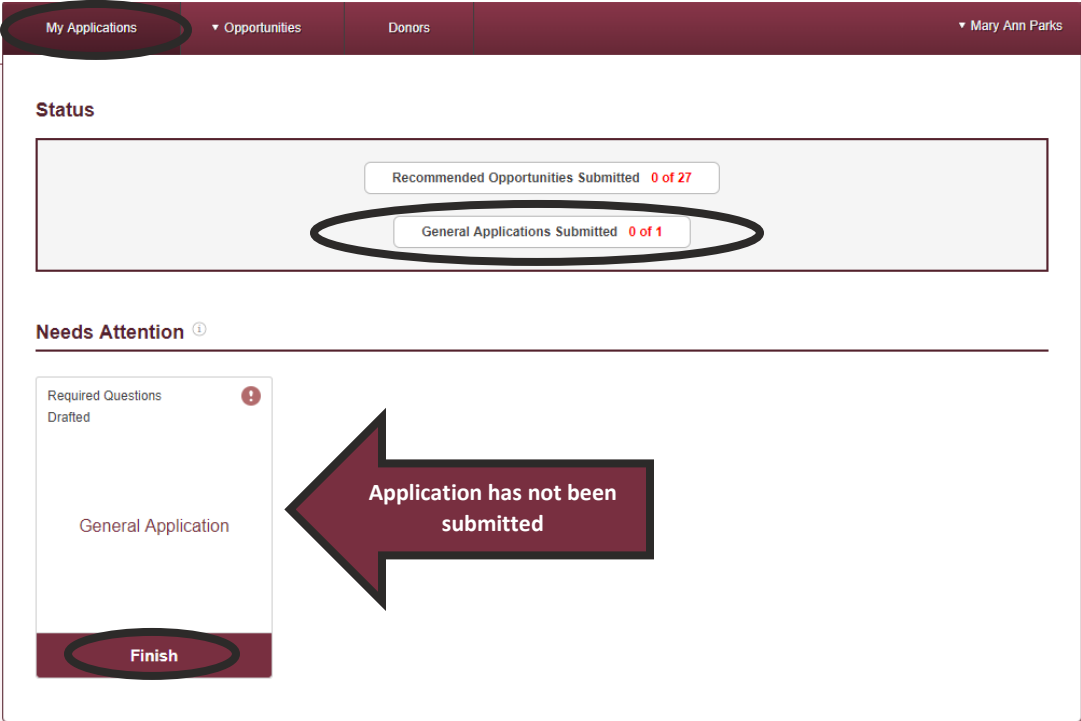
No

Save and Keep Editing Finish and Submit

FS4U – Finding Scholarships for You

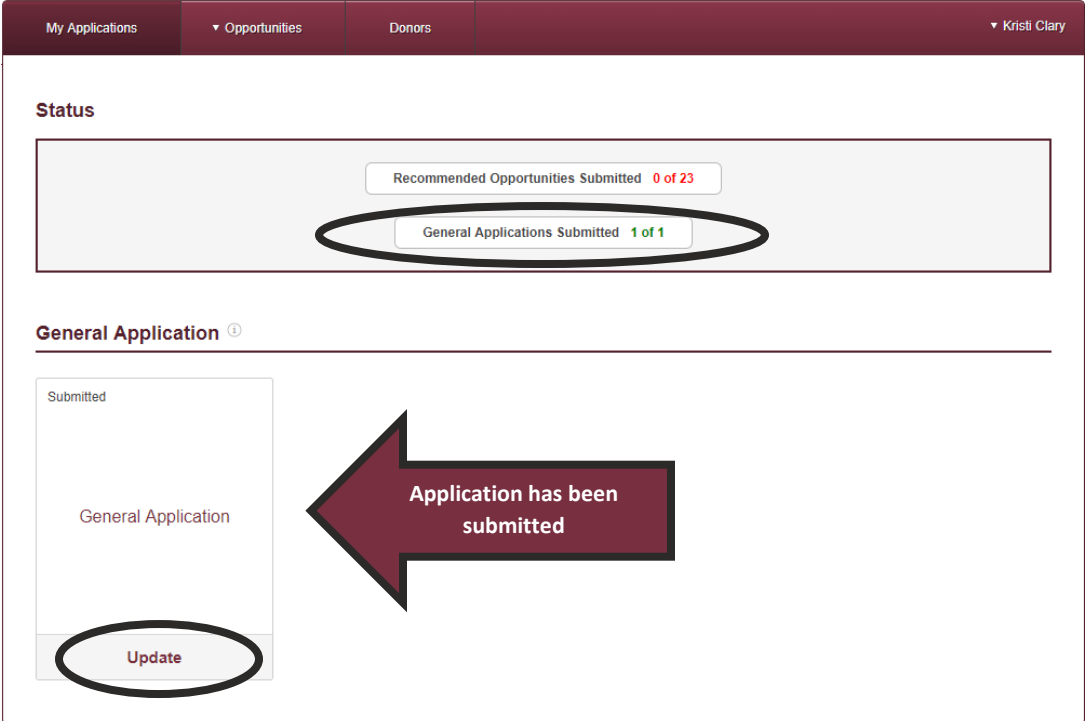
Florida State University's Source for Foundation Scholarships

Applicants can monitor activity regarding scholarship opportunities on their dashboard under “My Applications”. Incomplete items or actions requiring attention will be noted in red under “Status” and listed under “Needs Attention” as shown below.



The screenshot shows the 'My Applications' dashboard for user Mary Ann Parks. The 'Status' section displays 'Recommended Opportunities Submitted 0 of 27' and 'General Applications Submitted 0 of 1'. The 'Needs Attention' section shows a 'Required Questions Drafted' card with a red exclamation mark icon. Below it, a 'General Application' card is shown with a red 'Finish' button. A large red arrow points from the 'Finish' button to the text 'Application has not been submitted'.

Completed or submitted items will be noted in green under “Status” as shown below. Applicants can make changes or update their application throughout the year, and changes will automatically update on each scholarship application provided the scholarship opportunity has not ended.



The screenshot shows the 'My Applications' dashboard for user Kristi Clary. The 'Status' section displays 'Recommended Opportunities Submitted 0 of 23' and 'General Applications Submitted 1 of 1'. The 'General Application' section shows a 'Submitted' card with a green checkmark icon. Below it, a 'General Application' card is shown with a green 'Update' button. A large red arrow points from the 'Update' button to the text 'Application has been submitted'.

FS4U – Finding Scholarships for You

Florida State University’s Source for Foundation Scholarships

Students can monitor scholarship opportunities that are available throughout the year on their dashboard under “**Opportunities**” and review the requirements to determine their eligibility.



My Applications **Opportunities** Donors Kristi Clary

Application Progress

- General Application
- Other Recommended Opportunities

Recommended Opportunities

PLEASE NOTE: Based on your General Application, below are scholarships for which you may be eligible. Keep in mind that “Recommended” does not constitute qualified. The system will identify you from your student record and match you to potential opportunities. Further review of each opportunity will be necessary to ascertain if you meet all requirements. Next to each recommended opportunity, click “Apply” to review additional criteria and questions. If you are qualified, answer questions specific to each recommended scholarship, then click “Finish and Submit.”

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Varies	FSU-NYC September 11 Scholarship Fund Recipient must be a student who is a relative or a direct descendant of an individual, first responder, police officer, firefighter, medical rescue...	Apply by 07/31/2019
Varies	Mathis Endowed Fund Recipient must be a student who demonstrates financial need. First preference will be given to a student from Taylor County, FL. Second preference...	Apply by 03/28/2019
Varies	Campus Recreation Service Award in Honor of Alicia A. Crew Recipient must be a student active in Campus Recreation who has demonstrated outstanding leadership in Campus Recreation. Preference will be given...	Apply by 06/30/2019
\$1,000	Dr. Mary L. Pankowski Returning Student Endowment Fund Scholarship Recipient must be a returning student aged 23 or older.	Apply by 03/01/2019

FS4U – Finding Scholarships for You

Florida State University's Source for Foundation Scholarships

In addition, applicants can select “**Show Filters**” to narrow scholarship opportunities to a specific academic college or unit, such as the College of Business.



My Applications ▾ Opportunities Donors ▾ Kristi Clary

Application Progress

- ✓ General Application
- Other Recommended Opportunities ⓘ

Recommended Opportunities

PLEASE NOTE: Based on your General Application, below are scholarships for which you may be eligible. Keep in mind that “Recommended” does not constitute qualified. The system will identify you from your student record and match you to potential opportunities. Further review of each opportunity will be necessary to ascertain if you meet all requirements. Next to each recommended opportunity, click “Apply” to review additional criteria and questions. If you are qualified, answer questions specific to each recommended scholarship, then click “Finish and Submit.”

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FS4U – Finding Scholarships for You

Florida State University's Source for Foundation Scholarships

Lastly, students will receive emails to their FSU email address, shown in the example below, or banner announcements when they log into the portal to ensure they stay informed throughout the process.



Congratulations! You have been selected to receive the following scholarship opportunity:
Academicworks Scholarship Fund.

Please click on the link below to view the details of this award:

<http://fsu.academicworks.com/opportunities/5000033/applications/com>.

Florida State University



We are very excited to offer FS4U to our students at Florida State University!

If you have any questions concerning specific scholarship opportunities, please contact the scholarship coordinator in your academic unit or college.